

CABINET**Tuesday, 16th June, 2015**

Present:-

Councillor Burrows (Chair)

Councillors	T Murphy	Ludlow
	Blank	Serjeant
	Huckle	A Diouf
Non Voting Members	Bagley	Hollingworth+
	J Innes	

+ Attended for Minute Nos. 7 – 20.

*Matters dealt with under Executive Powers

7 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations of interest were received.

8 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Brown, T. Gilby and Wall.

9 MINUTES**RESOLVED –**

That the minutes of the meeting of Cabinet held on 2 June 2015 be approved as a correct record and signed by the Chair.

10 FORWARD PLAN

The Forward Plan for the four month period July – October 2015 was reported for information.

*** RESOLVED –**

That the Forward Plan be noted.

11 **RIGHT TO BUY - SOCIAL MOBILITY FUND**

The Housing Service Manager – Business Planning and Strategy submitted a report to advise of a successful bid to the Right-to-Buy (RTB) Social Mobility Fund and to recommend for adoption a local Right-to-Buy Mobility scheme. The scheme was designed to lower the impact of the loss of stock due to the RTB in high demand areas of the Borough.

The Right-to-Buy Social Mobility Fund was a national initiative to provide certain categories of tenants with the opportunity to access home ownership where taking up the RTB on their current property was not feasible.

Following a review in Chesterfield, it was identified that tenants in designated defective non-traditional property types could benefit from assistance into home ownership with access to the Fund. The scheme would allow for a £20,000 Government contribution for eligible tenants. The Council was successful in its bid and would be eligible to draw down £200,000 under the scheme. Tenants in eligible properties were to be contacted about the new Scheme.

A locally devised scheme was also proposed to assist other households wanting to purchase their own home, as an alternative to RTB in areas of high demand for Council properties. The proposal was to offer tenants a contribution of £20,000 towards a deposit for a property on the open market. The contribution was likely to be less than the discount available under RTB. The total fund available for the local scheme was also to be limited initially to £200,000.

It was proposed that a review take place within the first six months of the implementation of both schemes.

*** RESOLVED -**

- 1) That the successful Right-to-Buy Social Mobility Fund bid be noted and the steps that were proposed to be taken to implement the scheme locally be agreed.
- 2) That the development and implementation of a locally designed Social Mobility Scheme be approved, to offer an alternative to exercising the Right-to-Buy in high demand areas of the Borough.

- 3) That the planned inclusion of an additional £200,000 in the Housing Capital Programme to create a fund for the local scheme be approved.
- 4) That Cabinet receives a progress report on the effectiveness or otherwise of the Right-to-Buy Social Mobility Fund scheme and also the locally devised Social Mobility Scheme six months post implementation.

REASON FOR DECISIONS

To meet Corporate Plan Objectives: 'to increase the supply and quality of Housing in Chesterfield Borough to meet current and future needs' and 'to become financially self-sufficient by 2020, so we can continue to deliver the services our communities need.'

12 LEADER & EXECUTIVE MEMBER FOR REGENERATION ACCOUNTS 2014/15

The Chief Finance Officer submitted a report on the Revenue Outturn and the Capital Outturn for the Leader and Executive Member for Regeneration Portfolio Accounts for 2014/15. The report provided explanations for significant variations from the Revised Estimates approved at Cabinet on 17 February 2015 (Minute No. 192 (2014/15)).

***RESOLVED –**

That the report be noted.

REASON FOR DECISION

To enable the portfolio's Revenue Outturn to be included in the Council's overall Statement of Accounts.

13 DEPUTY LEADER & EXECUTIVE MEMBER FOR PLANNING ACCOUNTS 2014/15

The Chief Finance Officer submitted a report on the Revenue Outturn for the Deputy Leader and Executive Member for Planning Portfolio Accounts for 2014/15. The report provided explanations for significant variations from the Revised Estimates approved by Cabinet on 17 February 2015 (Minute No. 192 (2014/15)), and sought approval for the

carry forward of the funding for the consultancy advice still needed to support adoption of the Council's Local Plan, which was considered at Minute No. 20 below.

***RESOLVED –**

That the report be noted.

REASON FOR DECISION

To enable the portfolio's Revenue Outturn to be included in the Council's overall Statement of Accounts.

14 EXECUTIVE MEMBER FOR GOVERNANCE AND ORGANISATIONAL DEVELOPMENT ACCOUNTS 2014/15

The Chief Finance Officer submitted a report on the Revenue Outturn and the Capital Outturn for the Executive Member for Governance and Organisational Development Portfolio Accounts for 2014/15. The report provided explanations for significant variations from the Revised Estimates approved at Cabinet on 17 February 2015 (Minute No. 192 (2014/15)).

***RESOLVED –**

That the report be noted.

REASON FOR DECISION

To enable the portfolio's Revenue Outturn to be included in the Council's overall Statement of Accounts.

15 EXECUTIVE MEMBER FOR CUSTOMERS & COMMUNITIES FINAL ACCOUNTS 2014/15

The Chief Finance Officer submitted a report on the Revenue Outturn and the Capital Outturn for the Executive Member for Customers and Communities Portfolio Accounts for 2014/15. The report provided explanations for significant variations from the Revised Estimates approved at Cabinet on 17 February 2015 (Minute No. 192 (2014/15)).

***RESOLVED –**

That the report be noted.

REASON FOR DECISION

To enable the portfolio's Revenue Outturn to be included in the Council's overall Statement of Accounts.

16 EXECUTIVE MEMBER FOR ENVIRONMENT ACCOUNTS 2014/15

The Chief Finance Officer submitted a report on the Revenue Outturn and the Capital Outturn for the Executive Member for Environment Portfolio Accounts for 2014/15. The report provided explanations for significant variations from the Revised Estimates approved at Cabinet on 17 February 2015 (Minute No. 192 (2014/15)) and sought approval for a number of carry forward requests, which were considered at Minute No. 20 below.

***RESOLVED –**

That the report be noted.

REASON FOR DECISION

To enable the portfolio's Revenue Outturn to be included in the Council's overall Statement of Accounts.

17 HOUSING GENERAL FUND FINAL ACCOUNTS 2014/15

The Chief Finance Officer and the Housing Service Manager – Business Planning and Strategy submitted a report on the Revenue Outturn and the Capital Outturn for the Housing General Fund Final Accounts for 2014/15. The report provided explanations for significant variations from the Revised Estimates approved at Cabinet on 17 February 2015 (Minute No. 192 (2014/15)).

***RESOLVED –**

That the report be noted.

REASON FOR DECISION

To enable the portfolio's Revenue Outturn to be included in the Council's overall Statement of Accounts.

18 HOUSING REVENUE ACCOUNT FINAL ACCOUNTS 2014/15

The Chief Finance Officer and the Housing Service Manager – Business Planning and Strategy submitted a report on the Revenue Outturn and the Capital Outturn for the Housing Revenue Account Budget Final Accounts for 2014/15. The report provided explanations for significant variations from the Revised Estimates approved at Cabinet on 10 February 2015 (Minute No. 183 (2014/15)) and sought approval for a number of carry forward requests.

***RESOLVED -**

- (1) That the report be noted.
- (2) That the revenue and capital carry forward requests for £234,740 (paragraph 3.6 of the report) and £1,446,590 (paragraph 4.1 of the report) respectively and the associated financing arrangements be approved.

REASON FOR DECISION

To enable the Housing Revenue Account Budget Revenue Outturn to be included in the Council's overall Statement of Accounts.

19 EXECUTIVE MEMBER FOR LEISURE, CULTURE AND TOURISM FINAL ACCOUNTS 2014/15

The Chief Finance Officer submitted a report on the Revenue Outturn and the Capital Outturn for the Executive Member for Leisure, Culture and Tourism Portfolio Accounts for 2014/15. The report provided explanations for significant variations from the Revised Estimates approved at Cabinet on 17 February 2015 (Minute No. 192 (2014/15)).

***RESOLVED –**

That the report be noted.

REASON FOR DECISION

To enable the portfolio's Revenue Outturn to be included in the Council's overall Statement of Accounts.

20 GENERAL FUND BUDGET OUTTURN 2014/15

The Chief Executive and Chief Finance Officer submitted a report on the General Fund Revenue and Capital Outturns for 2014/15. The report provided explanations for significant variations from the Revised Estimates approved at Cabinet on 17 February 2015 (Minute No. 192 (2014/15)) and sought approval for a number of carry forward requests.

*** RESOLVED –**

- 1) That the General Fund Revenue and Capital Outturn reports for 2014/15 be noted.
- 2) That the £313k revenue account surplus be transferred to the Retained Business Rates Reserve account.
- 3) That the officer recommendations in relation to the General Fund carry forward and deferred growth requests (para 4.8 of the report) be agreed.
- 4) That the level of General Fund Reserves and Balances (Section 6 and Appendix E) be approved.
- 5) That the capital financing arrangements set out in Appendix F of the report be approved.
- 6) That Full Council be recommended to consider the report.

REASON FOR DECISION

In the interest of sound financial management.

21 **REVIEW OF CODE OF CORPORATE GOVERNANCE AND THE ANNUAL GOVERNANCE STATEMENT**

The Corporate Management Team submitted a report on the Council's compliance with the Code of Corporate Governance requirements during the year 2014/15.

The review of the Code of Corporate Governance had been used to provide evidence to support the preparation of the Annual Governance Statement.

The report included:

- A review of the key elements of the systems and processes that comprised the Authority's governance arrangements, and examples and evidence of assurances in support of the Authority's Annual Governance Statement;
- An action plan arising from the above assessment;
- An Annual Governance Statement for the Council to accompany the Council's Statement of Accounts for 2014/15.

The Code of Corporate Governance had first been adopted in 2002, revised in 2008 and revised again following further guidance issued jointly by SOLACE (Society of Local Authority Chief Executives) and CIPFA (Chartered Institute of Public Finance and Accountancy) in 2012.

The report would be further considered at the next meeting of the Standards and Audit Committee.

*** RESOLVED -**

- 1) That the following documents be referred to the Standards and Audit Committee:
 - a) the Annual Review of the Local Code of Corporate Governance for 2014/15 (Appendix 1 to the report);
 - b) the Annual Governance Statement (Appendix 2 to the report);
 - c) the Annual Governance Statement Action Plan (Appendix 3 to the report).

- 2) That the Standards and Audit Committee be recommended to:
 - a) consider the documents listed in resolution (1) above;
 - b) subject to any amendments that they consider appropriate, approve the Annual Governance Statement and Action Plan;
 - c) recommend that the Annual Governance Statement be signed by the Leader and Chief Executive.
- 3) That a review of the Code of Corporate Governance be undertaken after 12 months.
- 4) That progress on implementing the Action Plan be monitored by the Corporate Management Team.

REASONS FOR DECISIONS

To enable the Cabinet and the Standards and Audit Committee to monitor the Council's compliance with the Code of Corporate Governance.

To comply with the requirements of the Accounts and Audit Regulations 2011.

To support the maintenance of sound governance arrangements within the Council.

22 LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED –

That under Regulation 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 – as they contained information relating to information relating to financial and business affairs.

23 **SECURITY SERVICES DSO FINAL ACCOUNTS 2014/15 AND BUSINESS PLAN 2015/16**

The Chief Finance Officer and Head of Contract (Kier) submitted a report on the Final Accounts for 2014/15 and the Business Plan for 2015/16 in respect of the Security Services D.S.O..

It was proposed that £5000 from the surplus be transferred to a Future Loss Provision and the balance of the surplus be transferred to the Budget Risk Reserve.

*** RESOLVED –**

- 1) That the final accounts for the 2014/15 financial year in respect of the Security Services D.S.O. be received and the financial position noted.
- 2) That £5,000 of the surplus be transferred to a Future Loss Provision.
- 3) That the balance of the surplus (£13,379) be transferred into the Budget Risk Reserve.
- 4) That the Business Plan forecast for 2015/16 be approved.

REASON FOR DECISIONS

To enable the financial position of the Security Services D.S.O. to be included within the Council's overall Statement of Accounts for 2014/15.

24 **LANDSCAPE AND STREETSCENE SERVICES (SPIREPRIDE) FINAL ACCOUNTS 2014/15 AND BUSINESS PLAN 2015/16**

The Chief Finance Officer submitted a report on the Final Accounts for 2014/15 and the Business Plan for 2015/16 in respect of Landscape and Streetscene Services.

*** RESOLVED -**

- 1) That the SpirePride Final Accounts for the 2014/15 financial year be received and the financial position noted.

- 2) That the surplus of £113,562 be transferred into the Budget Risk Reserve, in accordance with the Council's Financial Strategy.
- 3) That the Business Plan forecast for 2015/16 be approved.

REASON FOR DECISIONS

To enable the financial position of SpirePride to be included within the Council's overall Statement of Accounts for 2014/15.

25 CLEANSING INTERNAL SERVICE PROVIDER CLEANING OF BUILDINGS FINAL ACCOUNTS 2014/15 AND BUSINESS PLAN 2015/16

The Chief Finance Officer submitted a report on the Final Accounts for 2014/15 and the Business Plan for 2015/16 in respect of the Cleaning of Buildings Internal Service Provider (ISP).

It was proposed that the surplus of £5,577 be transferred to the Budget Risk Reserve.

*** RESOLVED –**

- 1) That the final accounts for the Cleaning of Buildings ISP for the 2014/15 financial year be received and the financial position noted.
- 2) That the surplus of £5,577 be transferred into the Budget Risk Reserve.
- 3) That the Business Plan forecast for 2015/16 be approved.

REASON FOR DECISIONS

To enable the financial position of the Cleaning of Buildings ISP to be included within the Council's overall Statement of Accounts for 2014/15.

26 **OPERATIONAL SERVICES I.S.P. FINAL ACCOUNTS 2014/15 AND BUSINESS PLAN 2015/16**

The Chief Finance Officer and the Housing Service Manager – Operational Services submitted a report on the Final Accounts for 2014/15 and the Business Plan for 2015/16 in respect of the Operational Services Internal Service Provider (ISP).

It was proposed that £100,000 of the surplus be transferred to the Housing Revenue Account and that the remainder be set aside to fund the items detailed in paragraph 3.4 of the report.

*** RESOLVED -**

- 1) That the Final Accounts for 2014/15 be received and the financial position noted.
- 2) That £100,000 of the surplus is transferred to the Housing Revenue Account, as anticipated in the HRA Business Plan 2014/15.
- 3) That the balance of the 2014/15 surplus (£260,360) be set aside to fund the items detailed in paragraph 3.4 of the report.
- 4) That the Business Plan forecast for 2015/16 be approved.

REASON FOR DECISIONS

To enable the financial position of the Operational Services I.S.P. to be included within the Council's overall Statement of Accounts for 2014/15.